



## **BRIEFING AND ORAL ARGUMENT FREQUENTLY ASKED QUESTIONS**

**Below are answers from the Clerk's Office to frequently asked questions:**

- The Notice of Lodging and Briefing Order bears this Court's appellate court docket number. Show this docket number on all correspondence and filings.
- The Second Circuit requires an original and seven (7) copies of briefs. Provide an original and eight (8) copies when requesting a conformed copy.
- All requests for return of conformed copies of filings by mail must be accompanied by a self-addressed, stamped envelope.
- If you have received a Notice of Lodging and Briefing Order, you will be notified at least thirty (30) days in advance of the date of oral argument, or of the date the case will be submitted to the court in the event oral argument is not requested.
- Requests for oral argument are timely when made by a party within thirty (30) days after the record is lodged with the Court of Appeal. URCA Rule 2-11.4.
- Requests for oral argument must be in the form of a motion or a letter. A request made within the brief is NOT sufficient. URCA Rule 2-11.4.
- This office will reject all briefs which do not conform to the requirements of URCA Rules 2-12.1 through 2-12.6 and Rules 2-14.1 and 2-14.2. Briefs are rejected at the filing parties' expense, and the rejection may affect the timeliness of the filing and right to oral argument.
- The right to oral argument is automatically revoked as to any party who fails to timely file a brief. URCA Rule 2-12.12.
- When there is more than one appellant, the brief of the appellant whose order of appeal is signed first (First Appellant) will be due on the date assigned to the appellant, and the brief(s) of subsequent appellant(s) is/are due on the date assigned to the appellee. See URCA Rule 2-12.7. If the brief(s) of the second or any subsequent appellant(s) is/are due on the same date as the appellee(s), the appellee(s) may file a motion for extension to extend their brief due date beyond that of the appellant(s).